Umrer Road, Nagpur

Student Welfare&Grievance Redressal Cell (Anti-Ragging & Against Sexual Harassment)

Introduction:

The Students' Grievance Redressal Cell desires to carry and maintain impartial, accurate, conductive and unprejudiced educational environment in the College. Grievances or complaints include the communication between Student and the College that expresses dissatisfaction, ragging or harassment in respect of the behavior of fellow students, teachers and administrative staff, seeking proper solution on issues that are necessary and the corresponding timely remedial action.

The Cell enables a student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College. The cell gives stress on the view to "the right to be heard and right to be treated without bias". 'Students' Grievance Cell' enquires and analyses the nature and pattern of the grievances in a strictly confidential manner.

Objectives:

The Objectives of the grievance procedure are as follows:

- 1. To support those students who have been deprived of the services offered by the college, for which he/she is entitled.
- 2. To enable the student to air their grievance regarding ragging, mental or sexual harassment, scholarships related, library and Sports related, teaching-learning & evaluation process, administrative and other facilities available.
- 3. To clarify the nature of the grievance.
- 4. To ensure effective solution to the students' grievances with an impartial and fair approach in a stipulated time frame.

Functions:

- 1) To form a link between Students and the College to redress the grievances.
- 2) To inform the students the ways and means to get their problems redressed.
- 3) To make officials of the college responsive, accountable and courteous in dealing with the students.
- 4) To ensure solution to the students' grievances with an impartial and fair approach.



Anti - Ragging Committee:

(Section (2) of Section 1 of the Maharashtra Prohibition of Ragging Act, 1999)

Introduction

The College has constituted an Anti- Ragging Committee under Govt of Maharashtra Higher Education Dept, Pune, letter no. म. म. अ. २०१४ विपप्र/१६१९ प्रशा - १/१०६३६ Dt. 18-12-2014, headed by Head of the institute, and diverse mix of faculty, student Representatives and Administrative staff to avoid any form of unfair treatment that could take the ugly form of ragging.

Objectives of Anti -Ragging committee:

- 1) Strict punishment to defaulters.
- 2) To Maintain' Ragging Free Institute' status of the college.
- 3) To aware the students of dehumanizing effect of ragging inherent in its irrationality.
- (4) To keep continuous watch and lookout over ragging so as to prevent its occurrence and recurrence.

Punishment:

- 1) Suspension from attending classes.
- 2) Debarring from appearing in any test/examination or other evaluation process.
- 3) Withholding /withdrawing scholarship/fellowship and other benefits.
- 4) Cancellation of admission in extreme case.

(Helpline of UGC - helpline@antiragging.net)



Permanent Cell Against Sexual Harassment:

As per the guidelines of UGC and Supreme Court aPermanent Cell Against Sexual Harassment has been established in the College to provide healthy atmosphere to the studentsof the college. The goal of this cell is to ensure safe and secure environment to students.

Objectives:

- 1) To develop guidelines and norms for policies against sexual harassment.
- 2) To organize gender sensitization awareness programs and campaigns for all members of the college.
- 3) To provide congenial environment of gender equality and against sexual harassment for the wellbeing of the staff and students.

Definition of Sexual Harassment:

For this purpose, sexual harassment includes such unwelcome sexually determined behavior (whether directly or by implication) as:

- 1. Physical contact and advances
- 2. A demand or request for sexual favors
- 3. Sexually colored remarks
- 4. Showing pornography
- 5. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.





Procedure:

A. How to raise the grievance:

The student grievances can be raised through the following modes:

Phone Message / Call: Students can message / call on the contact number mentioned on the college website to register the complaint.

Email: Students can register complaint via email specified on college website.

Letter: Students can write a complaint letter and use the complaint Box kept at vantage position in the College.

Website: The students may also register grievances through the link provided on the Home Page of the College website.

As per the guidelines of UGC, Student Grievances Redressal Committee (SGRC) of Shri Binzani City College, Nagpur under Students' Welfare Committee has been constituted.

B. SOP for Grievance Redressal:

- 1. The Committee through the Mentors will spread awareness amongst the FY students regarding their rights and violation of rights. They will also inform the students of the various Cells and Committees formed in the College to facilitate the learning process of the students at the beginning of the academic session.
- **2.** The Committee should meet at regular intervals to decide upon the plan of action and to redress the grievance. At the least TWO meetings at Entry and Exit levels are expected.
- **3.** The Committee should check the digital media and the Complaint box on regular basis for any grievances.
- **4.** Once a grievance is received by the Committee, due cognizance should be taken in a definite time span.
- **5.** The grievance should be treated according to the emergency of the situation in the meetings conducted for the same purpose.
- **6.** The written correspondence and the ATR of the grievance should be maintained by the Committee with due care for further usage and for record purposes also.

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Ordinator

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OTTY COLLEGE

Dr. S.G. Metre Principal Shri Binzani City College Nagpur,

17-78

Shri Binzani City College

Umrer Road, Nagpur

Date: 25/08/2017

PERMANENT CELL AGAINST SEXUAL HARASSMENT

NOTICE

2017-18 (Meeting I)

All the members of Permanent Cell against Sexual Harassmentare requested to attend the meeting in college hall on 1st September2017 at 1.30pm. The Agenda will be as follows:

AGENDA

- 1. To approve and confirm the minutes of the previous meeting.
- 2. To decide action plan of the cell for the academic session 2017 2018.
- 3. To discuss the strategy of addressing the issues of sexual or mental harassment in and around the campus.
- 4. Any other matter with the permission of the Chair.

Secretary

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Chairperson

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Shri Binzani City College Umrer Road, Nagpur

Date: 01/09/2017

PERMANENT CELL AGAINST SEXUAL HARASSMENT 2017-18 (Meeting I)

Minutes of the Online Meeting held on 1st September 2017

Meeting of the Permanent Cell against Sexual Harassment was conducted on 01-09-2017 at 1.30 pm. The following members were present in the meeting: Dr Afroz Sheikh (Principal), Dr M T Bherwani Dr. D. B. Nirmal and Shri P. I. Pekde. The following issues were discussed in the meeting:

- 1. Dr. M. T. Bherwani welcomed all the members and explained the purpose of the meeting.
- 2. It was decided that the girl students should be made aware about the functions and guidelines of Permanent Cell against sexual harassment for women by conducting awareness programs.

3. It was decided to set up a complaint drop box in the college premises.

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Chairperson

Permanent Cell Against Sexual Harassment S. B. City College, Nagpur

Shri Binzani City College

Umrer Road, Nagpur

Date: 25/03/2018

PERMANENT CELL AGAINST SEXUAL HARASSMENT NOTICE 2017-18 (Meeting II)

All the members of Permanent Cell against Sexual Harassment are requested to attend the meeting in College hall on 3rd March 2018 at 12 noon. The Agenda will be as follows:

AGENDA

- 1. To approve and confirm the minutes of the previous meeting.
- 2. To review the cases of sexual harassment / gender disparity.
- 3. Any other matter with the permission of the Chair.

Secretary

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Chairperson

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Officiating Principal S. B. City Coiloge

Shri Binzani City College Umrer Road, Nagpur

Date: 03/03/2018

PERMANENT CELL AGAINST SEXUAL HARASSMENT

2017-18 (II Meeting)

Minutes of the Online Meeting held on 3rd March-2018

Meeting of the Permanent Cell against Sexual Harassment was conducted on 03-03-2018 at 12 noon. The following members were present in the meeting: Dr Afroz Sheikh (Principal), Dr M T Bherwani, Dr. D. B. Nirmal and Shri P. I. Pekde. The following issues were discussed in the meeting:

- 1. Dr. M. T. Bherwani welcomed all the members and explained the purpose of the meeting. The minutes of the meeting held on 1st Sept 2017 were confirmed.
- 2. The committee noted that no complaint of sexual harassment has been received from any student.

3. The meeting was concluded with vote of thanks.

Secretary

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Chairperson

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Officiating Principa S. B. City College

Nagpur.

Date: 14/08/2018

PERMANENT CELL AGAINST SEXUAL HARASSMENT NOTICE 2018-19 (Meeting I)

All the members of Permanent Cell against Sexual Harassment are requested to attend the meeting in college hall on 22nd August 2018 at 1.30pm. The Agenda will be as follows:

AGENDA

- 1. To approve and confirm the minutes of the previous meeting.
- 2. To decide action plan of the cell for the academic session 2018-19.
- 3. To discuss the strategy of addressing the issues of sexual or mental harassment in and around the campus.
- 4. Any other matter with the permission of the Chair.

Secretary

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Chairperson

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Officiating Principal S. B. City College

Nagpur.

Date: 22/08/2018

PERMANENT CELL AGAINST SEXUAL HARASSMENT

2018-19 (Meeting I)

Minutes of the Online Meeting held on 22nd August 2018

Meeting of the Permanent Cell against Sexual Harassment was conducted on 22-08-2018 at 1.30 pm. The following members joined the meeting: Dr Afroz Sheikh (Principal), Dr M T Bherwani, Dr. D. B. Nirmal and Shri P. I. Pekde. The following issues were discussed in the meeting:

- 1. Dr. M. T. Bherwani welcomed all the members and explained the purpose of the meeting.
- 2. It was decided that the girl students should be made aware about the functions and guidelines of Permanent Cell against sexual harassment for women by conducting awareness programs.
- 3. It was decided that flexes and stickers addressing the issue of sexual harassment should be pasted in the campus as part of the awareness drive.

Secretary

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Chairperson

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur



Date: 28/03/2019

PERMANENT CELL AGAINST SEXUAL HARASSMENT NOTICE 2018-19 (Meeting II)

All the members of Permanent Cell against Sexual Harassment are requested to attend the meeting in the Principal's Cabin on 4th April 2019 at 12 noon. The Agenda will be as follows:

AGENDA

- 1. To approve and confirm the minutes of the previous meeting.
- 2. To review the cases of sexual harassment / gender disparity.
- 3. Any other matter with the permission of the Chair.

Secretary
Permanent Cell Against Sexual Harrassment
S. B. City College, Nagpur

Chairperson
Permanent Cell Against Sexual Harrassment
S. B. City College, Nagpur

Date: 04/04/2019

PERMANENT CELL AGAINST SEXUAL HARASSMENT 2018-19 (Meeting II)

Minutes of the Online Meeting held on 4th April 2019

The Meeting of the Permanent Cell against Sexual Harassment was conducted on 04-04-2019 at 12 noon. The following members joined the meeting: Dr Afroz Sheikh Principal), Dr M T Bherwani, Dr. D. B. Nirmal and Shri P. I. Pekde. The following issues were discussed in the meeting:

- 1. Dr. M. T. Bherwani welcomed all the members and explained the purpose of the meeting.
- 2. The committee noted that no complaint of sexual harassment has been received from any student.
- 3. It was noted that the flexes addressing sexual harassment were not put up in the campus. .
- 4. The meeting was concluded with a vote of thanks.

Permanent Cell Against Sexual Harassment
S. B. City College, Nagpur

Chairperson
Permanent Cell Against Sexual Harassment
S. B. City College, Nagpur

Date: 16/08/2019

PERMANENT CELL AGAINST SEXUAL HARASSMENT

NOTICE 2019-20 (Meeting I)

All the members of Permanent Cell against Sexual Harassment are requested to attend the meeting in College Hall on 24th August 2019 at 1.00pm. The Agenda will be as follows:

AGENDA

- 1. To approve and confirm the minutes of the previous meeting.
- 2. To decide action plan of the cell for the year.
- 3. To discuss the strategy of addressing the issues of sexual or mental harassment in and around the campus.

4. Any other matter with the permission of the Chair.

Permanent Cell Against Sexual Harassment S. B. City College, Nagpur

Chairperson
Permanent Cell Against Sexual Harassment
S. B. City College, Nagpur

Date: 24/08/2019

PERMANENT CELL AGAINST SEXUAL HARASSMENT

2019-20 (Meeting I)

Minutes of the Online Meeting held on 24th August 2019

The Meeting of the Permanent Cell against Sexual Harassment was conducted on 24-08-2019 at 1.00 pm. The following members joined the meeting: Dr Afroz Sheikh (Principal), Dr M T Bherwani, Dr. D. B. Nirmal and Shri P. I. Pekde. The following issues were discussed in the meeting:

- 1. Dr. M. T. Bherwani welcomed all the members and explained the purpose of the meeting.
- 2. It was decided that the girl students should be made aware about the functions and guidelines of Permanent Cell against sexual harassment for women by conducting awareness programs.
- 3. It was decided that the supporting documents of the meetings held should be submitted ti IQAC by Dr Bherwani.

Permanent Cell Against Sexual Harassment S. B. City College, Nagpur

Chairperson Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur S. B. City College

Nagpur.

Date: 20/03/2020

PERMANENT CELL AGAINST SEXUAL HARASSMENT

NOTICE 2019-20 (II Meeting)

All the members of Permanent Cell against Sexual Harassment are requested to attend the meeting in college hall on 28th March 2020 at 1:00pm. The Agenda will be as follows:

AGENDA

- 1. To approve and confirm the minutes of the previous meeting.
- 2. To review the cases of sexual harassment / gender disparity.
- 3. Any other matter with the permission of the Chair.

Secretary

Permanent Cell Against Sexual Harassment S. B. City College, Nagpur

Chairperson

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur Officiating Principal S. B. City College

Nagpur.



Umrer Road, Nagpur

Date: 28/03/2020

PERMANENT CELL AGAINST SEXUAL HARASSMENT

2019-20 (II Meeting)

Minutes of the Online Meeting held on 28th March 2020

The Meeting of the Permanent Cell against Sexual Harassment was conducted on 28/03/2020 at 1:00pm. The following members joined the meeting: Dr Anil Shende (Principal), Dr Afroz Sheikh and Dr M T Bherwani. The following issues were discussed in the meeting:

- 1. Dr. M. T. Bherwani welcomed the members and explained the purpose of the meeting.
- 2. The committee noted that no complaint of sexual harassment was received from any student.

3. The meeting was concluded with vote of thanks.

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Permanent Cell Against Sexual Harassment S. B. City College, Nagpur

Chairperson

Permanent Cell Against Sexual Harassment

S. B. City College, Nagpur

Umrer Road, Nagpur

PERMANENT CELL AGAINST SEXUAL HARASSMENT 2020-21

NOTICE

All the members of Permanent Cell against Sexual Harassmentare requested to attend the meeting in the Online mode to be held on 3rd September 2020 at 1.30pm. The link of the Meeting will be shared on the College Whats' App Group 10 min before the meeting. The Agenda will be as follows:

AGENDA

- 1. To approve and confirm the minutes of the previous meeting.
- 2. To discuss the strategy of addressing the issues of sexual or mental harassment in and around the campus.
- 3. Any other matter with the permission of the Chair.

Dr Mohini Bherwani Member – Secretary Anti-Ragging Cell





Umrer Road, Nagpur

PERMANENT CELL AGAINST SEXUAL HARASSMENT 2020-21

Minutes of the Online Meeting held on 3rd September 2020 in the year 2020 – 21

An Online Meeting of the Permanent Cell against Sexual Harassment was conducted on 03-09-2020 at 1.30 pm. The following members joined the meeting: Dr Sujit Metre . (Principal), Dr M T Bherwani, Mr Sandeep Dongre, Gauri Sathwane and Gajanan Patil (Students' Representatives)

The following issues were discussed in the meeting:

- 1. The minutes of the last meeting held in 2019-20 were approved and confirmed by the members.
- 2. The members reviewed the strategies of handling the sexual harassment cases, if received. It was decided that the contact details of the Incharges of the Cell and the nearest Police Station should be circulated amongst the students. Flexes creating awareness among the students of what comprises harassment should also be placed at vantage places in the College. A Google form should also be created to gather the complaints. The form should be created and monitored by Dr Bherwani from time to time.
- 3. The meeting adjourned at 12.15 pm with the permission of the Chair.

Dr Mohini Bherwani Member – Secretary Anti-Ragging Cell

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Umrer Road, Nagpur

PERMANENT CELL AGAINST SEXUAL HARASSMENT 2020-21

NOTICE

All the members of Permanent Cell against Sexual Harassmentare requested to attend the meeting in the Online mode to be held on 30th June 2021 at 11.30 am. The link of the Meeting will be shared on the College Whats' App Group 10 min before the meeting. The Agenda will be as follows:

AGENDA

- 1. To approve and confirm the minutes of the meeting held on 3rd September 2020.
- 2. To review the cases of sexual harassment or indecent behavior, if received by the Cell through Google Form.
- 3. To revise the strategy to handle the cases, if received.
- 4. Any other matter with the permission of the Chair.

Dr Mghini Bherwani Member – Secretary Anti-Ragging Cell





Umrer Road, Nagpur

PERMANENT CELL AGAINST SEXUAL HARASSMENT 2020-21

Minutes of the Online Meeting held on 30th June 2021 in the year 2020 - 21

An Online Meeting of the Permanent Cell against Sexual Harassment was conducted on 30-06-2021 at 11.30 am. The following members joined the meeting: Dr Sujit Metre (Principal), Dr M T Bherwani, Mr Sandeep Dongre, Gauri Sathwane and Gajanan Patil (Students' Representatives)

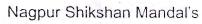
The following issues were discussed in the meeting:

- 1. The minutes of the last meeting held on 3rd Sept 2020 were approved and confirmed by the members.
- 2. It was noted that no cases of indecent behavior or harassment were received by the Cell in the academic session 2020-21. It was decided that there should be zero tolerance amongst the students and the authorities regarding indecent behavior and harassment of any sort in the Campus. The Cell has circulated the details of the office bearers of the Cell amongst students.
- 3. The meeting adjourned at 12.15 pm with the permission of the Chair.

Dr Mohini Bherwani Member – Secretary Anti-Ragging Cell

MAGPUR OF







Umrer Road, Nagpur

Date: 17/08/2021

Meeting Notice(I)

Meeting called by Permanent Cell Against Secural Harassment (Name of the Committee / Cell)
Date of meeting 24 08 202 time of meeting 11.00 a.m. /p.m
venue of meeting Principal room.
Name of the member Secretary Dr. Agroy Sheikh
All the members are requested to attend the meeting.
Agenda
1) To Approve and confirm the minutes of the previous meeting,
previous meeting,
Fo discuss the strategy of addressing the usur of sexual harasment.
3) Any other matter withe the permission of the chair.
5).
6)
Acknowledgement
Dr. Sujit Metre - In Dr. Sondeep Tundurwar Dr. Afroz Sheileh , with

Mrs. Kalpana Mishra-Whin Mr. Sandeep dongre - ten

Nagpur Shikshan Mandal's

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

Date: 24/08/2021

Minutes of Meeting

	Name of the Committee / Cell ermanent Cell against sexual har assment.			
	Date of meeting 24/08 [202], time of meeting 11.00, a.m. / p.m.			
	venue of meeting Principal room,			
	Name of the member Secretary 32. Afroz shekh			
	The following members were present for the meeting			
1	Dr. Swit Metre, Swing & Kalpana Mishra Micha			
2,	Dr. Sander Turdurwar, States & Sonder Pongre son			
3	Dr. Afroz sheikh. Beiling			
	Minutes of Meeting			
1) The Minutes of the last meeting held on 80 June 2021 were approved and confirmed by the members, 2) The members reviewed the strategies of handling the sexual horassment cases, if received. It was decided 3) that the contact no of cell members and the nearest policy station should be circulated amongst the students. 3) It was decided that some awareness programs for the girl students should be conducted by permanent cell against girl students should be conducted permanent cell against sexual horasoment for sexual them. 6) The meeting was concluded with vote of thanks.				



Umrer Road, Nagpur

Date : 23/6/2029

Meeting Notice II.

Meeting called by <u>Permanent</u> <u>Cell Against Several Harassment</u> , (Name of the committee / Cell)
Date of meeting 30 06 12 094 time of meeting 1,80, a.m. / p.m
venue of meeting Phincipal room,
Name of the member Secretary 2. A. H. Sheilh
All the members are requested to attend the meeting.
Agenda
1) To Approve and confirm the Minutes of the previous
1) To Approve and confirm the Minutes of the previous meeting held on 24-08-2021,
& Total of the cell for new.
2) To decide action plan and strategy of the cell for new. acadmic session 2022-23,
acadmic session 2022-23,
a) Any other matter.
5)
6)
Λ-1
Acknowledgement
Dr. Swit Metre - Strong Pris, Kalpana Mishra-Wilin
Dr. S. Tundurwer S. B. City College NAGPUR Mr. S. Dongre - Longre - Longre
22. A. Sheilth - Bally



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Nagpur Shikshan Mandal's

SHRI BINZANI CITY COLLEGE

Umrer Road, Nagpur

Date	•	

winutes of Weeting		
Name of the Committee / Cell Permanent cell against. Sexual harson		
Date of meeting 30 06 2022 time of meeting 11.30 a.m./p		
venue of meeting Principal room		
Name of the member Secretary 28. A.H. Sheilh		
The following members were present for the meeting.		
1) Dr. Sujit Metre Sprincipal Kalpana Mishra Mus		
Dr. S. Tundurwar Sondeep dongre son		
32. A. Sheikh . Breith		
Minutes of Meeting		
1) Minutes of the dost meeting 24-08-2021 were approved and confirmed by the members.		
2) The sold Hat the Growle from should be		
2) It was decided that the Google form should be created to gather information and complaints of the students regarding several harassment.		
students regarding sessual harassment.		
4) 3) After that link should be given display in the premises of the college, was unenimously decided,		
the premises of the college, was unenimously declared,		
by the meeting was concluded with the vote of thanks,		
6)		



Umrer Road, Nagpur

Compliance of Meeting (ATR)

Name of the Committee / Cell Permanent Cell against social Harasment	
Date of meeting 30-06-2022, time of meeting 1.30 a.m./p).m.
venue of meeting Irineipal room:	
Name of the member Secretary Ds. A. H. Sheilh	and the same of th

		and the second
Minutes No.	Regarding	Compliance / ATR
1.	Minutes of the last meeting	Approved & confirmed
2,	Discussion on Action plan & Strategy	Dissoursed,
3,	brongle form created for information and	Form created
Ц.	Groogle form likk should be given/ Display in the premises,	Given Displaye
5,	The meeting adjourned withe vote of thanks	adjourned.
	De la companya della companya della companya de la companya della	
	Principal (C)	11. 10

Principal
S. B. City College
NAGPUR.



Signature (Member Secretary)